

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
GCC - TBC 30-WPM 15 Jul 2023 ENG 30-WPM BATCH-405
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	System unit consist of	Motherboard	RAM	Harddisk	All of these	D
2	Use of HTML	Machine language	Web page	High level language	Programming language	B
3	Cache Memory is known as memory in computer.	Temporary	Processor	Flash	Permanent	A
4	TB Means _____	Tetra Byte	Top Byte	Tera Byte	Tertiary Byte	C
5	In Email an attachment can be	Documents	Audio files	Video files	All of these	D
6	ctrl+x is used for	cut	copy	paste	delete	A
7	_____ is the shortcut key for closing document in MS-Word	CTRL+A	CTRL+Z	CTRL+Y	CTRL+W	D
8	In MS-Word Horizontal ruler helps us to _____	to set indents	to set tabs	to change page margins	All of these	D
9	To measure Font Size of the text _____ unit is used	Points	Cm	Hz	Mm	A
10	_____ Is not a font face.	Bold	Arial	Calibri	Times New Roman	A
11	Open, Save ,Undo, Redo etc. options can be part of ?	review tab	data tab	Quick Access Toolbar	Page layout tab	C
12	In MS-Excel 2010 total _____ Rows are in one worksheet.	10,48,576	12,25,000	15,23,000	18,20,000	A
13	Where you find the option margin to set the margin of a page in MS Excel 2010 ?	home tab	insert tab	page layout tab	view tab	C
14	In MS Excel 2010 , Workbook is a set of ?	worksheets	text files	images	documents	A
15	_____ Types of orientation are available in Ms-Excel	3	2	4	5	B
16	We can use _____ view to see slides one after the other on screen	Outline View	Design View	Slide show view	Slide sorter view	C
17	_____ tab is available only in PowerPoint.	Window	Slide Show	Format	Home	B
18	How many types of orientation are available in MS-PowerPoint	1	2	3	4	B

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19	You can insert _____ in Powerpoint Presentation.	Clipart	Chart	Shapes	All of these	D
20	Tables are inserted in a presentation from _____	Insert => Chart	Design=> Table	Insert => Table	Animation => Table	C
21	_____ is a worldwide system of network.	LAN	Internet	Bluetooth	Infrared	B
22	The US Government owns the internet.	TRUE	FALSE			B
23	_____ Virus disturbs the boot sectors of the disk.	Boot	File	Blog	Bug	A
24	Server allows the clients to share its resources	TRUE	FALSE			A
25	Web Browser is also referred as web server	TRUE	FALSE			B